

FREE OR REDUCED PRICED MEALS ELIGIBILITY

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Students in the School District of Phillips shall have an opportunity to participate in National School Lunch Programs (NSLP). These programs shall be administered by the Superintendent or his/her designee, in accordance with established state and federal guidelines, including current USDA discrimination statements.

Breakfast and lunch will be offered to all children, grades PreK – 12 in all schools in the District. The Board of Education will establish meal prices for students and staff. Reduced price meals will be established using federal guidelines. Accurate records of receipts, expenditures, number of lunches served to children and adults, lunches served free of charge, amount of milk served, and other pertinent records shall be maintained according to Department of Public Instruction (DPI) regulations.

Free and Reduced Meals

The District shall offer free and reduced food services to students who qualify based on the NSLP standards published yearly. Applications are distributed to every student and completed applications are submitted to the District office. The administrative assistant is the designee in determining eligibility. The finance manager is the verifying officer. A file of applications and/or authorizations shall be maintained in the school district administrative office.

Free and reduced price meal criteria shall be uniformly applied in all schools in the District. There shall be no discrimination against students eligible to receive free and reduced meals. Names shall not be published, posted or announced in any manner, nor shall there be overt identification of any such students. The Civil Rights Compliance self-evaluation will be completed by October 31st of each year. A verification of applications will be conducted based on applications submitted by October 1st of each year per instructions from DPI.

If a student's parent/guardian is dissatisfied with the decision of the determining officer, he/she may appeal the decision in accordance with established procedures.

Notice of availability of free and reduced meals will be published annually and made available to community agencies working with children annually.

Cross Reference: 411 Equal Educational Opportunities
Eligibility Manual for Schools: Determining and Verifying Eligibility printed by Food and Nutrition Service, USDA.

Legal References: WI. State Stat. 115.34, 115.345, 118.13, 120.10(16), 120.13(6) & (10) and 120.44
Wisconsin Administrative Code PI 9.03(1), 91-248, 94-105

Approved: January 19, 2015